



FORMULATION PRODUCTION SUPERVISOR

Department: Production

Location: Ghana

Reports to: Manager, Production

Type of position: Supervisory

General Description:

This position, under the general direction of the Production Manager and/or Chief Operating Officer will provide day to day planning and production support for the manufacture of finished dosage formulations at LaGray Chemical Company. The successful candidate ensures that the area adheres to Good Manufacturing Practices (cGMP), approved process steps, SOP's, quality procedures, validation, safety, and environmental standards while operating within the profit plan.

Duties and Responsibilities:

- Direct formulation process development activities
- Oversee the day-to-day operations of the production assembly.
- Direct/coordinate activities of development scientists and production operators.
- Enforce and reinforce GMP compliance within the production area.
- Design and implement training programs for formulation production personnel. Provide appropriate training and cross-training as required.
- Prepare and administer performance appraisals for operators, providing feedback on development issues.
- Ensure adequate resources are available to attain production goals.
- Provide regular reports as requested by Management regarding the production effort.
- Ensure strict adherence to cGMP requirements.
- Interact closely with QA and other functions.
- Design and execute laboratory experiments to elucidate root causes of formulation problems as well as to develop and recommend corrective process changes.
- Work with Plant and Facilities Engineering to identify continuous improvement opportunities for production efficiency.
- Responsible for reporting results of production activities on a regular basis
- Perform other related duties incidental to the work described herein.
- Be flexible and adapt to new duties as assigned per business imperative.

Education, Skills and Experience:

The position requires well developed, pharmaceutical formulation development skills and knowledge, which are normally attained with a degree in pharmacy, pharmaceuticals or pharmaceutical chemistry and experience in formulation process development and manufacturing.

The successful candidate must be well grounded in advanced techniques and instrumentation and must be able to communicate effectively. Communication of recommendations is a key role of this position.

He/She should be able to function independently and interact on multifunctional teams to resolve a wide range of formulation manufacturing issues.

The candidate must have demonstrated strong leadership skills and the personality to create and nurture a team environment.